2026 Vendor Application
National Championship Air Races and Air Show at Roswell
September 16-20, 2026

Company Name:_____Booth Name:_____

Company Contact:_____Title:_____

Contact Phone #: _____ Contact Email: _____

Website: _____

Address:_____City:_____ State:____Zip Code: _____

Onsite Contact:_____Cell #: _____

Federal ID or Social Security #:_____

Accounts Payable Contact:_____Phone #_____Email:_____

Daily Vendor Space Price

Initial 10 x 10 space will be $1,000.00.

For each additional 10 x 10 space, the charge will be $300.00

(example 20 x 20 would be $1,900.00)

A 20% commission fee will be charges on sales over $4,000.00

Booth Space requested: _____

❒ Other Sizes: Price determined based upon size _____ (Please call for pricing)

❒ I need additional space in front/to the side of my tent/trailer. Please indicate space needs:

_____

Early Bird discount ($50.00) for returning your contact and payment by May 1, 2026.

Space Fee Cost $_____+ Register Rental: ($50.00) Total $ _____

Total paid with application: $ _____ **Full Amount due by July 1, 2026**: $ _____

Please Note: Use of National Championship Air Races cash register, your own cash register, or an electronic method to record all sales. is **MANDATORY**. National Championship Air Races cash registers can be rented for $50 which is due with this application. The National Championship Air Races cash register will be returned in good condition on Sunday to the Vendor office.

Method of Payment: ☐ Check enclosed Check Number: _____ ☐ Charge my Credit Card: Visa/MC/Discover/AMX

Name on Card: _____ Card Number: _____ Exp. Date: _____ CID: ____

No application will be considered for approval until the space fee has been paid. Application and payment in full must be received by July 1, 2026. Completion of this application does not guarantee vendor acceptance. Any vendor whose application is rejected will receive a refund of all fees paid. Please read the Vendor Sales Agreement before submitting this application. By submitting this application, you agree to be bound by the terms of the Vendor Sales Agreement. This Application and the Vendor Sales Agreement shall not become effective, and are not binding upon the National Championship Air Race until they have been accepted and approved in writing and signed by an authorized officer of the National Championship Air Race after all required documents are received.

☐ **I am a returning vendor.** Please describe space/tent needs that are different from last year.

_____

_____

☐ **I am a new vendor for 2026.** A picture, sketch or diagram of your concession is required from all new vendors.

☐ **I wish to provide my own tent/trailer setup.** Vendors may use their own tents in certain locations with National Championship Air Races. Due to wind concerns lightweight pop up canopies are not permitted. Please bring sufficient weights to hold down your tent as we do experience very severe wind gust. A photo of your tent must be included with the application. National Championship Air Races will determine the location for tent/trailer during the event.

☐ **I will be taking orders for products to be shipped later.** Commission is still due at the event for such orders.

☐ **I will need electricity**. There are a limited number of 20-amp standard service electrical outlets available. If your equipment requires additional power, there may be additional fees. Generators that are small and quiet may be permitted. The Make/Model and size of the generator must be submitted for approval by July 31, 2026.

Please list the equipment you plan to use that will need electricity: *(National Championship Air Races cash registers require electricity):*

_____

_____

For non-standard electrical equipment, please indicate the following:

Watts_____Amps_____Volts_____

Proposed items of sale: Please provide a description and the unit price for all items proposed to be sold. Attach an additional sheet if necessary.

Item Description	Price per Unit
	$
	$
	$
	$

*No items may be substituted, deleted or added without prior written approval by National Championship Air Races. *

Credentials and Insurance Information

All entrants into the Roswell Air Center will be required to wear/display appropriate credentials, beginning Wednesday, September 16, 2026.

Credentials will be issued in the form of wristbands, which will be used **to identify vendors and provide access to their booths.** WRISTBANDS ARE NON-TRANSFERABLE. **Season wristbands** may only **be worn by the person** for whom such credentials were issued. **If** different individuals will be working your booth on different days during the event**, you may request daily wristbands instead.** Each vendor **will be issued the equivalent of up to 2 season wristbands per** day, per **100 sq. ft.** of booth space. Vendors **may purchase** additional wristbands for the discounted price of $**120.00 each**. The number of wristbands available for purchase at the discounted rate is limited to the number of wristbands issued to each vendor. For example, at a discount, vendors reserving **a 10'x 10'** space will be issued 2 wristbands and may purchase up to **2** additional wristbands, at a discount, vendors reserving **a 10' x 20'** space will be issued **4** wristbands and may **purchase up** to 4 additional wristbands, etc. Any purchase over the free and discounted allotment will be charged at the standard general admission and the pit pass rate.

Number of Wristbands you will receive with your Booth: _____ Season _____ Daily

# of Requested/Purchased Season Wristbands: _____ Or Daily Wristbands: _____
(Sets of 5, one for each day):

Number Purchased: _____ x $120 each = $_____

Method of Payment: ❒ Check enclosed ❒ Charge my Visa/Master Card/Discover/American Express

Card Number: _____ Name on Card: _____

Exp. Date: _____ Security Code: _____

Check Number: _____

Names of Booth Workers:

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

All Persons who receive credentials must sign a Release of Liability upon arrival at the Event.

Season Vendor Parking Permit—Provides parking for supply vehicles and individuals working all week in vendor booths. *Vendor Parking Permits are non-transferable.* (You may request up to **2 per booth, booths 10x40 or larger my request up to 3 per booth**. **Additional parking is available for $10 a day in the vendor parking areas**).

Number of Parking Permits: _____ **Number of Purchased Parking Permits:** _____

Supply Parking Pass—used to gain temporary vehicle access for re-supplying your booth before or after the event each day. Re-supply must be performed before **7 am**. At all other times, vehicles must be parked in the Vendor Parking lot. No pass is needed for setup on Sunday and Monday as well as for tear down for most locations. Vendors in the Pit Area will need provided passes for Sunday and Monday. You may request up to **2 per booth**. Passes are transferable between vehicles.
Number of Supply Permits Requested: One ☐ Two ☐

Insurance Requirements

A **Certificate of Insurance** for general liability (minimum of $1,000,000), naming the **Reno Air Racing Association, Inc., dba National Championship Air Races, its Directors, Officials, President, COO, Employees, Volunteers, Agents, Underwriters and Sponsors, City of Roswell its officers, employees and agents.** as ***additional insured*** is **MANDATORY**. The **insurance certificate must be received in our office** by **July 25, 2026**, or your application could be rejected. Insurance must be valid from your first day of setup to your teardown date (e.g., Sept. 14 to Sept. 20, 2026) Fax the certificate to 775.972.6662 or mail it to Reno Air Racing Association (RARA), 5301 Longley, Building D, Suite 153; Reno, NV 89511.

Name of Insurance Provider: _____

Name of Insured (as it appears on insurance certificate): _____

2026 Vendor Sales Agreement

National Championship Air Races and Air Show at Roswell
September 16-20, 2026

Contact Name:_____ **Company:** _____

Upon signing this Vendor Sales Agreement (this "Agreement"), the Reno Air Racing Association, Inc., (the Association), grants to your organization the concession to sell approved merchandise at the National Championship Air Races as per the below listed policies and terms. Please make a copy of the entire application and this agreement for your records. This agreement is not binding upon the Association until it has been duly accepted and signed by an authorized officer of the Association after all required documents have been received. Vendors will not be allowed to move into their booth or space without full payment of all fees and the submission of all documents required by this Agreement and as stipulated on the Vendor Application.

***Vendor Application*:** The *Vendor Application* must be completed and submitted to the Association's office by **July 1, 2026** to reserve the best available space. The Association **must** receive all required documents (including proof of insurance) by **July 25, 2026**. The Association reserves the right to move or reject any Vendor who fails to submit all required documents to the Association by this date. Please note that space is limited.

Completion of the application does not guarantee Vendor acceptance. Any Vendor whose application is not accepted will be entitled to a refund of all fees paid. Applications received after noon on **July 1, 2026**, will be accepted on a case-by-case basis. On the application, vendors must provide a current employer identification number or social security number with corresponding business or personal name, address and phone number.

Credentials, Booth Request and Insurance: Please fill out the *Credentials, Booth Request and Insurance* sections included with your Vendor Application to order the credentials and parking permit(s) needed to access your vendor space during the event. **No credentials will be issued unless all costs/fees are paid in full, each person working at the vendor's booth has signed a release of liability, and a *Certificate of Insurance* is on file with the National Championship Air Races.** Vendors must report to the Vendor check in to verify booth assignments and receive credentials prior to booth setup. Vender booth location and information will be provided prior to the event in a separate cover letter.

***Insurance**:* A *Certificate of Insurance* for general liability (minimum of $1,000,000) naming the **Reno Air Racing Association, Inc., dba the National Championship Air Races, its Directors, Officials, President and COO, Employees, Volunteers, Agents, Underwriters and Sponsors, City of Roswell, its officers, employees and agents,** as additional insureds, is **MANDATORY**. Insurance must be valid from your first day of setup to your teardown date (e.g., Sept. 14 to Sept. 20, 2026) The insurance certificate must be received by the Association on or before **July 25, 2026**, or your application may be rejected. Please fax the certificate to 775.972.6429 or mail it to Reno Air Racing Association, 5301 Longley Lane. Building D, Suite 153, Reno, NV 89511

***Auto Insurance**:* Any vehicle entering the event area (e.g., for setup, re-supply and teardown) must carry valid Auto Insurance at all times. You will need to show proof of insurance if requested.

***Release of Liability**:* Vendor shall be responsible for the exhibit, purchase and sale of Vendor's products and operation of the booth at Vendor's own risk. The Vendor agrees to release, indemnify, defend and hold harmless the Association, the City of Roswell, its officers, employees and agents (collectively, the "Releasees") from any and all claims, liabilities, losses, causes of action, suits for damages or other proceeding occurring or resulting from any property damage or loss (including, but not limited to losses of goods, wares or merchandise), or injury to any person (including, but not limited to, Vendor and any persons to whom the Vendor may be liable under any Worker's Compensation Law, caused by, arising out of, or in any way related to Vendor's exercise of the privileges granted herein.

The Association will not be responsible for the safety of the Vendor's property against theft, fire, accident or any other destructive cause, or for any injury that may arise to the public in the leased area, or to the Vendor or their employees on the Air Race grounds. All persons who receive credentials will be required to sign a separate release of liability before credentials are issued.

The Vendor acknowledges there is a risk of mechanical and human failures incident to these races and hereby assumes all risks including, but not limited to, the risks of serious bodily injury and death. Vendor agrees to release the Releasees and all agents, sponsors, operators, and other participants from any and all claims relating thereto regardless of fault.

Air Race Dates and Hours

***Vendor Setup Schedule*:** Vendor setup will be Monday, September 14, 2026 and Tuesday, September 15, 2026, from 8:00 am to 5:00 pm each day. **All Vendors must be setup by 5:00 pm on Tuesday, September 15, 2026**. Early arrivals are encouraged. **Vendors will not be able to setup during operating hours on Wednesday**.

Event Schedule: The event is scheduled to take place between Wednesday, September 16, 2026, through Sunday, September 20, 2026, from 8:00 am to the end of the last race (approximately 5:00 pm) each day. At least one Vendor representative must be present at the Vendor's booth at all times during the event. (Please note that the gates open at 7:00 am. If you are re-supplying your booth, you must move your supply vehicle before that time.)

***Vendor Space Fee**:* The fee schedule for booth space at the 2026 National Championship Air Races will be:

10 x 10 space will be $1,000.00.
For each additional 10 x 10 space, the charge will be $300.00
(example 20 x 20 would be $1,900.00).

The space fee includes 110 volts 20-amp electrical service **(if requested on application form)**, airport permit fees, tent and furniture as indicated above, and airport permit fees. The space fee is due at the time of application and no application will be accepted without it.

***Sales Commission*:** All Vendors will pay the Association a twenty percent (20%) commission after their total sales top $4,000.00 on gross sales, without sales tax. Sales tax must be paid separately to the New Mexico tax commission.

Cash Handling Procedures

Price Signs: All sales Vendors shall post the price of all their sale items for the public in plain view. You may elect to include New Mexico Sales Tax in the price or add it separately with each transaction. You are required to display signage indicating how New Mexico Sales Tax is added.

Daily Accounting: Upon closing each day, you must check in with the Vendor Office to drop off your daily receipts for that day's sales. You will be required to bring in a cash register tape or other receipt showing each sales transaction you make. You will also need to bring in any "order" forms taken for shipments of products at a later date. The Commission is determined based on all sales and "orders" taken. A daily accounting will be done each day from those receipts. **Please make sure that your receipts do no include the New Mexico Sales tax.** You must make the final accounting of the receipts and **all commissions must be paid to the association prior to you dismantling your booth.** Cash, check or credit card will be accepted as payment for the commission.

Sales Tax Collections—**Payment of New Mexico Sales Tax is the exclusive responsibility of the Vendor.** Tax payments will no longer be collected at Special Events, in the State of New Mexico. Every vendor will need to obtain a valid New Mexico Business Tax Identification Number (GRT ID). Please use this website below for information on how to get your New Mexico Business Tax Identification Number:

https://www.tax.newmexico.gov/businesses/special-events-and-vendors/

Cash Control Procedure: Each individual sale will be rung up on a cash register or electronic device while the customer is present. Each sale, regardless of the method of payment used (cash, credit card, check), must be entered into the cash register or electronic device. Any change due will be given to the customer. A receipt will be offered for each transaction. Process each sale completely as they occur.

Cash Register rented from the Association: A $50 rental fee will be due with the application. The cash register must be returned at the end of day, Sunday, in good condition. If a register is not returned or returned damaged an additional $100 will be charged to cover the replacement cost. Vendors have the option to use their own cash registers.

Any vendor, vendor employee, volunteer or person involved in any form of sales not in compliance with the foregoing cash handling procedures will be immediately removed from the event premises, without a refund of any fees.

Booth Setup Information

Space Allotment*:* Your space allotment is available in increments of 10' x10'. Your tent will use the entire space unless you request a smaller tent, such as a 10' x 10' tent on a 10' x20' space. Due to the enforcement of fire lanes and visibility issues, **you are not allowed to use additional space in front of or outside of your allotted space. All merchandise must be within the purchased space (5 feet out). This will be strictly enforced. If you need more space, you will need to pay for a larger size area. Sandwich Boards and signs must be less than 4ft tall.** Certain areas of the event premises have greater flexibility in terms of extra space availability. We will do our best to work you into one of these spaces, however, an additional space fee may apply. Please indicate your space needs on the application and include a drawing of your anticipated setup.

Space requests for trailers should include pop-outs, awnings, free-standing display items and tow vehicle (even if tow vehicle will not be connected to the trailer during the event, we need to know the size to allow for maneuverability into the assigned space).

Tents, Furniture, Freight Handling, Labor, and Carpet: The Association tents (3 sides with top) and furniture are provided as specified in the *Vendor Booth Fees* listed on the first page of the Vendor *Application*. Larger tent configurations are available upon request. Please indicate your booth size requirements on the *Vendor Application*.

The Association will not accept any shipments of freight at our Reno location. You can ship directly to the airport. Please send shipments to:
Roswell Air Center
Attn: B. Thompson, NCAR
1 Jerry Smith Circle
Roswell, NM 88203

The Association is not responsible, nor will it arrange to provide, movement of freight and any kind of labor for the installation, removal or servicing of any vendor space. Anyone sending freight to Roswell, will also be responsible for having them pickup up on later that 3 days after the event.

Vendors utilizing their own tents, canopies or shade covers should be aware that this is an outdoor event in an area where sudden gusting winds are common. Permission to erect vendor-owned displays must be reviewed and approved by the Association. Displays which cannot be properly secured to withstand high winds will not be permitted (e.g., EZ UP Canopies). Vendor assumes all liability and responsibility for their own tents and proper securing of the tent.

Electricity*:* There are a limited number of 20-amp standard service electrical outlets available. If your equipment requires additional power, there may be additional fees. Generators that are small and quiet may be permitted. The Make/Model and size of the generator must be submitted for approval by July 31, 2026. **If you plan to use electricity, please bring a 100-ft, heavy-duty extension cord.** A three-prong twist lock to standard plug, OSHA-approved junction box adaptor is required to facilitate your power hook-ups.

This adapter will be provided for use at the event—**DO NOT** take them home with you. All Vendors who plan to use electricity must indicate so on the ***Vendor Application. It is imperative that the electrical portion of your application be complete and accurate for proper placement of your concession on site.*** Electricity may not be available during event setup but will be in place by opening day. Please plan your setup accordingly.

A disruption of electrical, telephone data lines, water, etc., due to any cause, shall not void this Agreement and the Association shall have no liability for such disruptions.

Wireless Internet: If you plan to use a wireless access of the internet, be aware that during the event, high cell phone usage can cause delays in processing data. The Association plans to have wireless available, however; a back-up plan is highly recommended.

Booth & Space Clean Up: At the end of each day during the event, each Vendor is responsible for the clean-up of their sales area. All equipment, whether tents, trailers or push carts, must be left in an attractive, clean condition and in good repair. Vendors must care for and keep their occupied space in good order. Vendors must ensure that they remove any dangerous conditions from their spaces and take every precaution possible to avoid the possibility of injuries to visitors, guests or employees.

Booth Security: **Tents supplied by the Association does not come with the front enclosure (4th side).**
It is strongly recommended that you provide your own front enclosure (such as a tarp) and clamps or ties to secure your tent during non-operational hours. While the Association provides 23-hour security onsite, the Association is not responsible for the loss of your goods for any reason.

Parking: A Re-Supply Parking Pass will be issued to each Vendor for their supply vehicle. The vehicle may come inside the gate to re-supply during non-event hours. Vendors may not park their supply vehicle in any space other than designated Vendor parking areas. Fire lanes must remain unobstructed at all times. Violator's will be ticketed by the appropriate authority and their vehicles towed at the owner's expense. After loading/unloading, all vehicles must be moved and parked in the designated *Vendor Parking Lot*. Supply parking permits for Vendors are needed for setup. Vendors in the Pit Area will be given supply passes for Monday and Tuesday. All vehicles entering the event area must have valid Auto Insurance coverage.

Vendors will be issued up to 2 Vendor Parking Permits per booth to park in that lot. (Larger booths will receive 3 Vendor Parking Passes)

Camping: The Association has a limited number of dry camping spaces available for RVs. You may purchase a reserved space in advance by contacting the Association office. Overnight sleeping is not allowed in any area other than the designated RV parking/camping areas.

Products Approved to Sell: Vendor expressly acknowledges that Vendor, its employees, volunteers, or other agents are prohibited from distributing, selling or displaying any products except as set forth in the Vendor Application and as approved by the Association. Vendors must submit a written request to the Association at least one month prior to the event to change any articles, products and/or services for sale. **Sales of any types of umbrellas or flying objects (any type of kite, balloon or propelled model airplane, toys that shoot, fling or are otherwise operated by rubber bands) are strictly prohibited**. Weapons such as guns and knives, including small pocket knives, are also strictly prohibited. Explosive devices of any kind will not be allowed.

The Vendor hereby represents, warrants, and certifies that Vendor is an authorized dealer, distributor, manufacturer or licensee of all articles, products and/or services that are distributed, sold, or displayed at the Event.

Products Approved to Give Away: No food, beverage or merchandise (i.e., balloons, visors, sunglasses, T-shirts, etc.) sold by vendors may be given away anywhere on the Air Races grounds. Such acts conflict with concession rights held by others. Vendors expecting to dispose of sample and gift items must obtain written permission from the Association.

Literature: All literature that is to be distributed or displayed at the event must be received and approved by the Association by July 31, 2026; otherwise, the Vendor will be prohibited from distributing or displaying said material.

Exclusivity: Except as provided in a written sponsorship agreement between the Vendor and the Association, the Association will not grant or guarantee an exclusive sale right to any Vendor for any item or items sold at the Air Races.

***Use of Logo*:** Products to be sold, offered for sale or otherwise distributed at the event shall not include any words, graphics, designs, photographs or a combination thereof commemorating, denoting, referencing or otherwise suggesting some association between the Vendor and the Association and/or the National Championship Air Races. The term "National Championship Air Races," "Air Races" and the pylon logo, in particular, are registered trademarks of the Association, the unauthorized use of which is strictly prohibited. Examples of prohibited wording include, but shall not be limited to "National Championship Air Races," "2026 Air Races," "World's Fastest Motorsport", "Roswell Air Races," etc.

Requests for exemption for any prohibited wording/graphics must be presented in writing to the President/COO of the Association and a copy of the proposed artwork should accompany the request. **Violators of this policy will be removed from the Air Races premises and prosecuted for infringing the Association's rights.**

Photograph and Other Recording: The commercial use of any photography of the Air Race is the property of the Association. Only accredited photographers for recognized news media will be permitted to take

pictures. All photography is restricted to news use only. Any electronic news-gathering that involves film, videotape, audio recording in whole or in mixed formats thereof shall be limited in length to stories of no more than two finished minutes per day. Commercial photography without prior written consent of the Association is prohibited. Any commercial use of such photography will be subject to the Association's prior written approval and shall be subject to the Association's licensing fees. By entering this Agreement, you irrevocably give the Association and its affiliates, successors, licensees, agents, and assigns ("Authorized Persons") permission, and grant such Authorized Persons the right, to film, record, and photograph you during the Air Races. Further, you irrevocably permit, authorize, and license the Association and the Authorized Persons to use your name, likeness, appearance, voice, and all materials created by or on behalf of the Association that incorporate any of the foregoing. The Association is and will be the sole and exclusive owner of all right, title and interest of every kind in and to all photographs, video and audio recordings, and other depictions made in any format and media with respect to the Air Races ("Recordings"), including all copyrights and other intellectual property rights therein, in perpetuity for all purposes, including the right to use and/or exploit the Recordings for any purpose, whether commercial or otherwise. Any sale, lease, rental, broadcasting, publishing, televising, or other commercial use/exploitation of any Recordings without the express written consent of a duly authorized representative of the Association, shall infringe upon the federally protected rights of the Association, and may subject you to civil liabilities for monetary damages and injunctive relief as provided by law.

Raffles/Drawings: Raffles or drawings that have been approved by the Association and which comply with all applicable Federal, State and Local statutes and ordinances will be permitted. All raffles/drawings must be registered with Association before this Agreement may be approved and accepted by the Association. The names and addresses of the winners must be submitted to the Association within 30 days of the final day of the event. Drawing entries must be kept in secured containers so as not to litter the event grounds.

Rules of Conduct: The Association reserves the right to stop and remove and/or relocate any Vendor or their representative(s) from exhibiting, selling or performing any act or practice which, in the opinion of the Association, is objectionable, interferes with the performance of others or creates a health, safety or fire hazard. **Use of loud noise makers (e.g., bull horns, megaphones, loud music, loud motors, etc.) is strictly prohibited.**

All Vendors are expected to conduct themselves in a professional manner and will be asked to leave immediately, upon a violation of the rules set forth in this Agreement. Any unruly conduct, refusal to follow rules, or use of foul language towards patrons or personnel will be considered grounds for immediate expulsion from the Air Races. **Vendors in violation of these rules will not be invited to return to subsequent Air Races.**

The association provides a service to both vendors and air races fans. It is our policy to maintain clean facilities and neat grounds and to respect our visitors. We must insist that our Vendors provide the same respect for our fans as well as fellow Vendors. For the mutual benefit of our vendors and guests, we retain the right to remove any Vendor from the event premises if the Association determines, in its sole and exclusive judgment, that the Vendor has violated our rules of conduct or otherwise fails to comply with the terms of this Agreement. **Members of the association staff dedicated to monitoring activities of vendors and exhibitors will continuously monitor the event premises to ensure that vendors, guests, and other persons on the event premises adhere to all policies and procedures**. The association shall have the sole and absolute discretion to remove any person or persons from the event shall be final, and any decision to remove any person from the event shall not be questioned.

General Policies and Rules

Refund and Cancellation: Vendors desiring to cancel a booth or space after executing this agreement must submit a request in writing to the association. All refunds are subject to approval of the President or COO of the association. A minimum of a 25% cancellation fee will apply. **No refunds will be made after August 1, 2026.**

Inclement Weather/Event Interruption Policy: In the event of inclement weather or should the Air Races be interrupted in any way, regardless of cause, the Association will do everything reasonably possible to

continue or resume the Air Races at the earliest opportunity. There will be no refunds if the event is postponed due to weather or other causes beyond the Association's power. The request to close any booth early must be made to the Corporate Operations and Finance (or designee) onsite prior to the closing of the booth.

Air Race Attendance: The Association is not responsible for increases or decreases in normal Air Races attendance due to acts of God, weather, or any other cause.

Bad Checks: Vendors' checks issued to the Association and returned for insufficient funds will be subject to an administrative fee of $100 together with such other charges imposed by the Association's bank and any costs incurred by the Association to collect such amounts. Further, any vendor issuing a check that is returned shall be precluded from any further business opportunities with the association. Vendors are responsible for any returned check fees.

Credit Cards: At this time, we only accept Visa, MasterCard, American Express and Discover Card for payments via credit cards.

Local, State, and Federal Statutes and Ordinances: Vendors shall comply with the laws, rules, regulations and codes of the State of New Mexico, Chaves County, City of Roswell, its officers, employees and agents and the Association that may include, but are not limited to, Worker's Compensation, insurance, health and safety, fire, construction and utilities. In addition, Vendors must comply with all applicable Federal, State and Local statutes and ordinances and must assume full responsibility for the payment of all sales, use and processor interest, taxes, assessments and/or fees occasioned by their use of the premises.

Fire Marshal Regulations: All Vendors are required to abide by rules and regulations as set forth by the City of Roswell Fire Marshal's Office. Deputies of the Fire Marshal will be on the grounds during move-in as well as Air Races event days to inspect booths and may demand the removal of any exhibits not conforming to rules.

Miscellaneous Terms of Agreement

Your organization shall act as an independent contractor and not as an agent or representative of the Association or the National Championship Air Races. You shall not hold yourself out as speaking for or on behalf of the Association or the National Championship Air Races nor permit anyone under your authority to do so.

In determining the number, size and location of booths, the Association will not be unreasonable or arbitrary, but the Association may consider the needs and requirements of other Vendors, exhibitors, traffic, crowd control and other matters relevant to the operation of the event.

You shall designate in writing the name, address and telephone number of the responsible person in your organization who is authorized to speak for and to fully represent your organization in connection with the Vendor. You may at any time change representatives by a new written designation. Unless otherwise specified, the contact name and contact information provided on the *Vendor Application* will constitute this designation.

This concession is granted specifically to your organization and may not be transferred, assigned or subcontracted, in whole or in part, without the written consent of the Association. **No sharing of booth space with another Vendor is allowed without express written permission from the Association.**

The foregoing concession privilege is granted for this year's event only, and neither your organization nor the Association shall be obligated for any future year. If the terms of this agreement are accepted, it will be your responsibility to perform in a manner that creates a favorable public impression and goodwill for the National Championship Air Races and for the community at large.

Please sign below and return to the Association to indicate your acceptance of the agreement. It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties thereto.

Accepted and agreed to by:

Vendor Company: _____ Date: _____

Vendor Representative Signature _____

Vendor Printed name: _____

OFFICE USE ONLY:

Official Representative Signature _____

Tony Logoteta

President and Chief Operating Officer

Reno Air Race Association, Inc.

Date _____

National Championship Air Races at Roswell September 16-20, 2026

Vendor Application Checklist

Did you remember to?

- ☐ Include a Tax ID number or social security number. The "Company" name should match that of the Tax ID or name on social security card.
- ☐ Send payment with your Application and Sales Agreement? Space fee and cash register rental fee, if applicable, are due with application. Application and payment in full are due by July 1, 2026
- ☐ Complete the *Credential Request* section requesting wristbands, parking and supply passes for all your booth workers?
- ☐ Read through **ENTIRE** Vendor Agreement and sign it? New Vendors please include pictures, diagrams, descriptions of your display and products?
- ☐ Include a copy of your insurance Certificate? Due by July 25, 2026.
- ☐ Make a copy of your application, vendor agreement and credential request form for your own records?

Contact Ardith Carrick with any questions you have? 775.221.8077 or email acarrick@airrace.org

Mail completed application to:

National Championship Air Races

Vendor Application
5302 Longley Lane, Building D, Suite 153
Reno, NV 89511

Or email to
acarrick@airrace.org

Or FAX completed application to

775.972.6429
If faxing, please call the Association to confirm receipt.

National Championship Air Races at Roswell

September 16-20, 2026

Contract Review

Please read and initial each point. Refer to the contract for further explanation.

1. I shall display price signs for each item of sale. I may elect to include New Mexico Sales Tax in the price or add it separately with each transaction. I will display signage indicating how New Mexico Sales Tax is added. ***Initials*** _____

1A **I will secure an exclusive vendor tax identification number with the New Mexico Business Tax Identification Number (GRT ID) and will be responsible to pay sales tax directly to the New Mexico Sales Tax Identification Department. Initials_____**

2. I will use a cash register or electronic device to enter each sale, whether it be by cash, check or credit card. I will give any change due to the customer. I will give a receipt of the sale to the customer. I understand failure to follow these and all cash control procedures outlined in the contract will result in my immediate eviction from the event. ***Initials*** _____

3. I understand "sharing" my booth with another vendor is strictly prohibited. ***Initials*** _____

4. I am using my own cash register or renting a RARA cash register. ***Initials*** _____

5. **I understand I must bring a cash register tape, receipts, and any "order forms" taken to the Vendor Reconciliation Office at the end of every day, regardless if sales occurred that day or not. I will pay any commission fees to the Association, before I begin dismantling my booth on the final day.** ***Initials*** _____

6. I have read, reviewed and understand the Vendor Application and the Vendor Sales Agreement. ***Initials*** _____